

BOARD OF SELECTMEN – MARCH 26, 2012

I. Call to Order/Roll Call

Chairman Brian Major reconvened the Regular meeting of the Board of Selectmen to order at 7:29 P.M. in the Selectmen's Conference Room at the Town Offices. Present were: Roll Call – Chairman Major – Y and Selectmen Ted Teichert – Y, Alex Vispoli – Y, Paul Salafia – Y and Mary Lyman – Y. Also present: Town Manager Reginald Stapczynski, Assistant Town Manager Steve Bucuzzo and Town Clerk Larry Murphy. The meeting was duly posted and cable-cast live.

II. Executive Session

Chairman Major called the Executive Session to order at 6:06 P.M. in the Board of Selectman's Conference Room in the Town Offices. Selectman Lyman motioned for the Board go enter into Executive Session to consider the purchase and value of real property and that the Chairman declare that such discussions may have a detrimental effect on the negotiating position of the Town and to return to Open Session. The motion was seconded by Selectman Teichert and voted 4-0 to approve. Roll call: Chairman Major – Y and Selectmen Mary Lyman – Y, Paul Salafia – Y and Ted Teichert – Y. Selectman Vispoli was teleconferenced in after the meeting opened. At 7:21 P.M. on a motion duly made and seconded, it was voted 5-0 to adjourn from Executive Session and move to Open Session and not to return to Executive Session. Roll call: Chairman Major – Y and Selectmen Mary Lyman – Y, Alex Vispoli – Y, Ted Teichert – Y and Paul Salafia – Y.

III. Opening Ceremonies

Chairman Major asked for a Moment of Silence followed by the Pledge of Allegiance.

In celebration of his 12-year tenure as a Selectman and unselfishly serving the Board by overseeing events such as the Jerry Silverman Fireworks, the re-vitalization of Andover Days, Holiday Happenings and volunteering his time at many community events, Chairman Major ceremoniously asked Selectman Teichert to act as Chairman for his final Board meeting that night. Selectman Teichert thanked everyone, said it has been a joy and a pleasure to serve on the Board for the past twelve years and to work with the many people who helped make it all happen.

IV. Citizens Petitions & Presentations

Bill Pennington, 46 Clark Road, said the 3rd Annual Run for Troops event starts on Sunday, April 1st at 9:00 A.M. in The Park and it promises to be an extremely patriotic event with many groups and about 1500 participants expected. He thanked Selectman Teichert for his continued support in this and many other events. To register to participate in the Run for Troops event, go to the website www.runforthetroops5k or register at the DMS Gymnasium before the race.

Molly Foley, 14 Durham Drive, of the League of Women Voters spoke about the April 10th Youth in Town Government Day where twelve Andover High School students will be paired with Town/School Department/Division Heads and Administrators and shadow them for the day. The students are very excited about this opportunity to learn about Town government.

V. Communications/Announcements/Liaisons

The Town Manager reported the Annual Town Election is tomorrow, Tuesday, March

27th from 7:00 A.M. to 8:00 P.M. at the Collins Field House at Andover High School. The Swearing In-Ceremony will be held on Wednesday from 5:00-6:00 P.M. in the Selectmen's Conference Room followed by the Board's re-organization meeting.

The 2011 Annual Town Report is published and will be available on the Town's website. The League of Women Voters is hosting a Public Forum on Wednesday, April 11th at 7:00 P.M. in Memorial Hall Library to preview the Town Meeting warrant articles. Nominations for the Virginia Cole Award should be sent to the Town Manager's Office by Friday, April 6th.

Memorial Hall Library was awarded a \$30,000 Innovation Challenge Grant from the State to purchase electronic technology to be used in the Library in the event of an emergency similar to the October snowstorm when many residents without power turned to the Library for assistance.

Century Bank has donated \$10,000 to the Andover Youth Services Foundation specifically for the Youth Center Project.

Selectmen Lyman and Teichert both received calls about the change in the number of soccer fields at the Bancroft School.

Selectman Lyman reported that she and Chairman Major have been working with Town Accountant Rod Smith on his goals which will be presented at a future Board Meeting.

VI. Public Hearing

A. Laying Out of Streets

Town Planner Jackie Byerley recommended the Board approve the layout of Monette Circle, Article #43 on the Town Warrant.

Selectman Lyman motioned the Board to recommend approval to layout Monette Circle, Article #43, renaming a portion of it Paulernette Circle. The motion was seconded by Selectman Salafia and voted 4-0 to approve.

VII. Adjourn to Joint Meeting

At 8:05 P.M. Selectman Lyman motioned for the Board of Selectmen to adjourn from the Regular Meeting and to move into a Joint Session with the Finance Committee. The motion was seconded by Selectman Salafia and voted 4-0 to approve. Roll call: Chairman Major – Y and Selectmen Mary Lyman – Y, Alex Vispoli – Y, Ted Teichert – Y and Paul Salafia – Y.

BOARD OF SELECTMEN'S REGULAR MEETING (Cont'd)

VIII. Board to Re-convene its Regular Meeting

The Board of Selectmen reconvened to Regular Session at 8:46 P.M. on a motion duly made and seconded. The vote was unanimous.

IX. 2012 Annual Town Meeting (Cont'd from Joint Meeting w/Finance Committee)

A. Warrant Article Discussion (Cont'd)

Article #29 – Zoning Bylaw Amendment – Flood Hazard Overlay District Hold

Article #30 – Lease of Land at 100 Lovejoy Road for Solar Facilities

Selectman Lyman motioned not to insert Article #30. The motion was seconded by

Selectman Major and voted 3-0 not to insert.

Article #31 – Lease of Land at 176 Tewksbury Street for Solar Facilities

Hold

Article #33 – Zoning Bylaw Amendment – Specific Accessory Users – Take-out Service

On a motion by Selectman Major with a second by Selectman Lyman, it was voted 3-0 to recommend approval of Article #33 Zoning Bylaw Amendment – Specific Accessory Users – Take-out Service.

Article #39 – West Middle School Repairs

On a motion by Chairman Major and seconded by Selectman Lyman, it was vote 3-0 to recommended approval of Article #39 – WMS repairs.

Article #42 – Zoning Bylaw Amendment – Add Industrial D2 District

On a motion by Chairman Major and seconded by Selectman Lyman it was voted 3-0 to recommend approval of Article #42 Zoning Bylaw Amendment – Add Industrial D2 District.

X. Regular Business of the Board

A. Andover Little League and Andover Soccer Association Leases – Blanchard Street Ballfields – First Reading

The Town Manager said as this is the first reading of the Leases for the Blanchard Street Ballfields, no action is required tonight. Attorney Urbelis provided background information on the leases with the Andover Soccer Association and Andover Little League for their use of the Blanchard Street ballfields. The fields will be available for use from April 1st to October 31st and until November 15th for Soccer. Use is not exclusive to the ALL and ASA – the Town will have use of the fields during the off-times – the fields are for the exclusive use of Andover youth. They hope to have the fields ready by September, 2013.

B. 2012 Annual Town Meeting Warrant

Selectman Lyman motioned to approve the 2012 Annual Warrant as amended for the 2012 Town Meeting to be held on Monday, April 30, 2012 at the Richard J. Collins Field House. The motion was seconded by Chairman Major and voted 3-0 to approve.

C. Future Meeting Dates

The Board set future meeting dates for the months of April, May and June as follows: April 2nd, 4th and 23rd, May 7th and 21st and June 4th and 18th.

XI. Consent Agenda

A. Fun Run/Road Race

Chairman Major motioned to approve the request of Patrick Bucco, Wood Hill Middle School Principal, to conduct a Fun Run/5K Road Race for Wood Hill Middle School and High Plain Elementary School parents, students, siblings and teachers through the streets of Andover on Sunday, April 29, 2012 at 9:30 A.M. beginning and ending at the High Plain Elementary School Playground. Arrangements have been reviewed and approved with conditions by the Police Department. The motion was seconded by Selectman Lyman and voted 3-0 to approve.

B. Change of Managers

Selectman Lyman motioned to approve the request of the 99 Restaurants of Boston, LLC, 464 Lowell Street, Andover, for a Change of Manager on their All-Alcoholic

Restaurant license. The new designated Manager will be Jon Thorgilsson. The motion was seconded by Chairman Major and voted 3-0 to approve.

Selectman Lyman motioned to approve the request of ARAMARK Educational Services, Inc., d/b/a Andover Inn, 4 Chapel Avenue, Andover, for a Change of Manager on their All-Alcoholic Innholder's license. The new designated Manager will be Sharon Shaughnessy. The motion was seconded by Chairman Major and voted 4-0 to approve.

Both requests have been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the new licenses.

C. Vehicle for Hire License

Guillermo and Paula Ramos, Andover Airport Service, LLC, 300 Brickstone Square – Suite 201, Andover, are requesting permission to operate a Vehicle for Hire business at 300 Brickstone Square – Suite 201, Andover, with 10 vehicles. The license would be effective from the date of approval through April 30, 2013. The request has been reviewed and approved by the Police Department's Safety Officer and the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license.

Selectman Lyman motioned that the application for 10 Vehicle for Hire licenses submitted by Andover Airport Services, LLC, 300 Brickstone Square – Suite 201, Andover, be approved as presented with the following condition: no taxi or livery vehicles are to be stored in Andover. The motion was seconded by Selectman Salafia and voted 4-0 to approve.

D. Vehicle for Hire License Renewals

Selectman Salafia motioned to approve the Town Clerk request for approval of following Vehicle for Hire license renewals for 2012 – 2013 effective May 1, 2012 through April 30, 2013:

Andover Central Transportation Corporation, 89 Main Street – Unit 9
20 licenses approved – currently 16 cars licensed

Chief Executive Transportation, LLC – 348 Salem Street, 1 license approved.

The requests have been reviewed and approved by the Police Department's Safety Officer and the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Chairman Major and voted 4-0 to approve.

E. Seasonal Alcoholic Beverage License Renewal

Selectman Lyman motioned to approve the request of the Andover Country Club, Inc., d/b/a Andover Country Club (Pool & Tennis Club), 62 Canterbury Street, Andover, for a renewal of their seasonal all-alcoholic beverage license. The license will be effective from May 1, 2012 through September 30, 2012. The request has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Selectman Salafia and voted 4-0 to approve.

F. Appointments and Re-appointments

Selectman Lyman motioned to approve the following appointments recommended by the Town Manager and as printed in the agenda. The motion was seconded by Chairman Major and voted 5-0 to approve.

DEPARTMENT	POSITION	RATE	EFF. DATE
<u>ELDER SERVICES*</u>			
George Thomson	Driver – Temp./PT	\$16.00/hr.	3/8/12
*Selectman Lyman asked for more information on the rate of pay.			
<u>PLANT & FACILITIES DEPARTMENT – Building Division</u>			
Robin E. Littlejohn	Carpenter – Temp.	W8/\$51,741	3/27/12
<u>PLANT & FACILITIES DEPARTMENT – Parks & Grounds Division</u>			
William J. Connors	Laborer – Temp./Seasonal/PT	\$14.00/hour	3/27/12
Daniel Levielle	Laborer – Temp./Seasonal/PT	\$14.00/hour	3/27/12
<u>MEMORIAL HALL LIBRARY</u>			
Paula O'Brien (v. M. Medina)	Library Aide – PT	L2/1/\$9.75/hr.	4/4/12
<u>POLICE DEPARTMENT</u>			
Jennie M. Whittaker	New Horizons Program Assistant – PT	\$15.00/hr.	3/27/12
<u>DEPARTMENT OF PUBLIC WORKS – Water/Sewer Division</u>			
Shawn Daly	Maintenance Specialist	W4-1-0/\$45,769	3/27/12
<u>GREEN ADVISORY BOARD – Term expires 6/30/13</u>			
Donald Michelinie (v. J. Waldinger)			

and that the following appointment by the Board of Selectmen is approved:

ZONING BOARD OF APPEALS – Term expires 6/30/15
Neil B. Magenheimer – Associate Member

and that the following re-appointment by the Board of Selectmen is approved:

BOARD OF REGISTRARS – Term expires 3/31/15
Ronald C. Hajj

XI. Approval of Minutes from Previous Meetings

On a motion by Selectman Lyman with a second by Selectman Salafia, it was voted 4-0 to approve the minutes of March 5, 2012 – Joint Meeting w/the Finance Committee, and the minutes of March 7, 2012 – Tri-Board Meeting as presented.

XII. Adjournment

On a motion by Selectman Lyman with a second by Chairman Major, it was unanimously voted 3-0 to adjourn from the Regular Meeting at 9:21 P.M.

Respectfully submitted,
Dee DeLorenzo
Recorder

Documents: Street Acceptance Letter for Monette Circle, Vehicle for Hire License Renewals – Town Clerks Office, Seasonal Alcoholic Beverage License Renewals for 2012 – Assistant Town Clerk, Memo from Town Clerk to re-appoint Ronald Hajj to Board of Registrars and Andover FY-13 Operating Budget Proposal